

## Record of officer decision

<b>Decision title:</b>	<b>To spend from the Property Services Estates Capital Programme 2021/22 on external decoration of windows at Kington Library</b>
<b>Date of decision:</b>	13 September 2021
<b>Decision maker:</b>	Head of Project Management
<b>Authority for delegated decision:</b>	This decision is to apply for the spend of the budget as agreed by the key decision made on 21 January 2021 (Report Ref: Property Services Estates Capital Programme 2021/22). <a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7495">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7495</a>
<b>Ward:</b>	Kington
<b>Consultation:</b>	None
<b>Decision made:</b>	That authorisation be given to implement the above recommendation in respect of the key decision dated 21 January 2021 and spend within the approved budget for External Windows and Decoration, Property Services Estates Capital Works Programme CAP919, of not more than £20k (inclusive of professional fees, contingencies, etc) and enter into Contract with Hoople to self-deliver the works.
<b>Reasons for decision:</b>	<p>The external surfaces of the windows are in need of minor repair and decoration deemed necessary in order for this Grade II Listed Building to be preserved and to prevent further deterioration of the asset.</p> <p>The adjacent road is narrow and will need a road closure in place to facilitate scaffolding to safely carry out the works.</p> <p>Hoople have provided a target cost to carry out these works in the amount of £18,973.20.</p> <p>The works to be awarded to Hoople to self-deliver.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The cost is a target cost and actual costs need to be managed and contained within this sum.
<b>Details of any alternative options considered and rejected:</b>	Do nothing – This was rejected because a lack of investment on building improvement works on council property estate assets could render them to deteriorate further with likely risk to staff working conditions and business continuity.
<b>Details of any declarations of interest made:</b>	None.

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Head of Programme Management Office